**SCHOOL CLEARANCE**

To Whom It May Concern:

This is to certify that **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, has been cleared

 *(Name)*  *(Position/designation)*

from all records, money and property accountabilities from this school.

This certification is issued upon the request of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** this **\_\_th** day of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2022** for record and reference purposes.

Certified by:

|  |  |  |
| --- | --- | --- |
| **DEPARTMENT** | **NAME AND POSITION/DESIGNATION** | **SIGNATURE** |
| Finance | **MARIA THERESA F. LANUZO** |  |
| *Accountant/Senior Bookkeeper**(For Non-IUs, only the School Principals/Heads and/or OIC-Finance Officers are required to secure signature from the assigned Senior Bookkeeper)* |  |
| **ERIC S. SAN BUENAVENTURA** |  |
| *Cashier/Disbursing Officer* |  |
| Admin.  | **DIANA GLENDA T. REBULADO** |  |
| *JHS - ADAs II* |  |
| **MARIBETH B. LASTROLLO** |  |
| *School Property Custodian/Supply Officer* |  |
| **ROMMEL A. NIEBRES** |  |
| *Registrar* |  |
| Library | ***MARISSA L. AZON*** |  |
| *Librarian* |  |
| Canteen |  | **N/A** |
| *Canteen Manager* |  |
| PTA | ***JUVY ANA C. SAÑO*** |  |
| *PTA Treasurer* |  |
| **HERMILINDA J. MENIOLAS** |
| *School Principal/Head* |